



Refund Policy

1. Students are required to fill out drop slips and submit them to the center they are registered.
2. Withdrawal: defined as a student who is enrolled at the beginning of a term and then withdraws from all classes for the term.
3. Drop of class(es): defined as a student who is enrolled at the beginning of a term and then drops a class but is still enrolled for one or more classes in the term. The refund is based on the grading period.
4. The Ashland University Business Office is located in Room 202, Founders Hall. Office hours are 8AM to 5PM Monday through Friday, or call 419-289-5085.