

ASHLAND UNIVERSITY
SPECIAL CONDITIONS FORM
2008-09

Student Name: _____ Soc. Sec. No.: _____

Address: _____

Home Phone: _____ Cell Phone: _____ Date: _____

If your family experiences one of the financial circumstances noted below, you may complete and submit this form. The financial circumstances must occur in 2007 or 2008. Normally, circumstances which occur in 2009 will be considered for the 2009-10 school year.

Please check the circumstances below which you feel warrant a review of your aid application or award:

DEPENDENT STUDENTS

- ___ 1. A parent or stepparent who earned money in 2007 has become unemployed for at least 4 weeks in 2008. **Attach copy of most recent pay stub and complete Anticipated Income Table on page 2.** Explain special condition situation on page 4.
Dates of unemployment: _____ to _____
- ___ 2. A parent who received untaxed income in 2007 will not receive those funds for at least 4 weeks in 2008. **Complete Anticipated Income Table on page 2.** Explain special condition situation on page 4.
Type of income: _____ Date income ended: _____.
- ___ 3. Since applying for financial aid, your parents have become separated or divorced. Date of separation or divorce: _____. **Complete Anticipated Income Table on page 2.** Explain special condition situation on page 4.
- ___ 4. Since applying for financial aid, one of your parents has died. Date of death: _____. **Complete page 2 with the surviving parent's income.**
- ___ 5. In 2007, family **paid** medical and/or dental expenses of more than \$3,000 that were not covered by insurance. **Submit Schedule A from 2007 Federal Tax Return or copies of bills showing payments (made by parent) or copies of cancelled checks.** Explain special condition situation on page 4.
Total paid: \$ _____
- ___ 6. In 2007, family paid tuition of more than \$1000 at a private elementary or secondary school (for other than those now in college). **Attach copies of cancelled checks or paid receipts from school for January through December 2007.** Explain special condition situation on page 4.
- ___ 7. In 2007, family contributed financial support or paid child care and/or dependent care for a family member. Explain special condition situation on page 4 **and document expense paid.**
- ___ 8. Other. **Complete Anticipated Income Table on page 2 and attach copy of most recent pay stub.** Explain special condition situation on page 4.

INDEPENDENT STUDENTS ONLY

- ___ 1. You/your spouse earned money in 2007 and have lost job for at least 4 weeks in 2008. **Attach copy of most recent pay stub and complete Anticipated Income Table below.** Explain special condition situation on page 4.
 Dates of unemployment: _____ to _____
- ___ 2. You/your spouse received some form of untaxed income in 2007 and will not receive those funds for at least 4 weeks in 2008. **Complete Anticipated Income Table below.** Explain special condition situation on page 4.
 Type of income: _____ Date income ended: _____
- ___ 3. Since applying for financial aid, you have been separated or divorced. Date of separation or divorce: _____. **Complete Anticipated Income Table below.** Explain special condition situation on page 4.
- ___ 4. In 2007, student/spouse **paid** medical and/or dental expenses of more than \$3,000 which were not covered by insurance. **Submit Schedule A from 2007 Federal Tax Return or copies of paid receipts (made by student/spouse) or copies of cancelled checks.** Explain special condition situation on page 4. Total paid: \$_____
- ___ 5. In 2007, student/spouse paid tuition of more than \$1,000 at a private elementary or secondary school (for other dependent children). **Attach copies of cancelled checks or paid receipts from school for January through December 2007.** Explain special condition situation on page 4.
- ___ 6. Other. **Complete Anticipated Income Table below** and attach copy of most recent pay stub. Explain special condition situation on page 4.

DEPENDENT AND INDEPENDENT STUDENTS COMPLETE TABLE BELOW

ANTICIPATED INCOME FOR JANUARY 1, 2008 to DECEMBER 31, 2008

If you are completing the following table, please show how you arrived at the figures in each box. You should explain your income to date and your expected income from this day forward to the end of the year on the opposite page.

	MOTHER	FATHER	STUDENT	SPOUSE
Wages, salaries, tips (any income from work)				
Other taxable income (alimony, unemployment, social security benefits, pensions, etc.)				
Untaxed social security benefits				
Aid to Families with Dependent Children				
Child support received				
Other untaxed income				
Total of above anticipated income				

EXPLANATION OF SPECIAL CONDITIONS

Lined area for writing the explanation of special conditions.

CERTIFICATION: I/we affirm that the data contained on this form and submitted with this form is true and complete to the best of my/our knowledge. Upon request, I/we will provide additional documentation to substantiate the information provided here.

Student Signature Date

Spouse Signature Date

Parent Signature Date

No action will be taken on this request until we have received all required documentation. Allow 2 weeks to complete processing of your appeal once we receive **all documentation**. Please return this form and any documentation to: Ashland University, Financial Aid Office, 401 College Ave., Ashland, OH 44805.

FOR OFFICE USE ONLY:

Special Condition (Initial one) _____ Approved _____ Denied _____ Date

Comments: _____

