

IT Advisory Committee

February 18, 2008
3:00 pm in Dauch 100

Agenda

Welcome

January Minutes – Review, Comment and Approve

Carryover Agenda Items/Updates

IT Staffing Update –

Content Developer/Instructional Designer – Mr. Timothy Lombardo has accepted this position and will begin March 10th. He is finishing his MS in Instructional Technology and will be relocating from PA.

Client Support & A/V Specialist – Desktop and A/V support primarily for the Regional Centers. Position posted and interviews ongoing

Systems Management Analyst – May restructure into a Director/Project Manager position within IT - still reviewing options

Content Developer/Instructional Designer – The funding for Kenneth Ocheltree expires at the end of June. Discussions with the Provost and Deans are ongoing to identify funds for continuing this position for 08-09

Grant Initiatives – Nothing to report

Projects/Initiatives/Updates

- Stadium Technology – Meeting with architects and Development to discuss technology needs and expectations for the facility
- Full Disk Encryption – Summer/Fall rollout planned for AU laptops
- IT Policies under review and revision – Cell Phone and Printer Policy are under development
- Faculty Refresh – Planning for SU08
 - Faculty input by May 1st; Order in May for July 1st delivery; Distribution to Faculty over summer (60 +/- systems) and at Faculty College (20+/-)
- Microsoft Migration – Progressing well; Authentication/Print/File Services is being tested in IT for a SP8 rollout across campus. Exchange email (web interface) in SU08 across campus (after AU graduation and mini-term)
- Angel Migration – First set of sections migrated and faculty trained

- ~~October—Purchase limited license (done) and install Angel~~
- ~~Nov/Dec—Limited faculty training and migration of 40 sections (+/-)~~
- ~~Jan—40 sections online with Angel (rest with WebCT)~~
- Mar/Apr – Faculty training and migration of summer sections
- May/Aug – Migration of all courses to Angel and Faculty Training
- June 30th – Decommissioning of WebCT
- Aug – All sections on Angel
- SP/SU 09 – ePortfolio? (\$9,000 budget source has not been identified)
- Communications Assistance for Law Enforcement Act (CALEA)
 - Working on AU statement
- Budget Development for FY08-09
 - Funding restored but playing catch up at the Regional Centers - \$750,000, four-year plan to upgrade the teaching spaces at the Centers
- Information Commons – Nothing to Report

Visits/Meeting

- IT Meetings at Centers
 - Columbus and Stark in completed
 - Elyria and Cleveland in Feb/Mar
- Campus emergency notification systems
 - Ohio College and University Business Officers in April at Denison
 - Expanding test features to PA, WRDL and email

Committees and Subcommittees

- IT Strategic Planning – Revisions will be tied to the AU Strategic Plan
- Software Coordinating Committee – Sandi Carpenter facilitates and meets 1st Tuesday of each month. Faculty identified summer course software needs.
- Data Standards Committee – Meets monthly to determine data entry standards
- Microsoft Implementation Team – Workgroup located in Patterson 103

Discussion Items

- Budget Development for FY08-09 – Substantial funding allocated for technology at the Regional Centers over the next several fiscal years.
- IT Strategic Plan – Summer 2008
- Administrative Computer Refresh – Nearly 300 of over 1,000 systems are out of warranty (Cabinet discussion item)
- Committee Members – Colleges and UG and GS representation
- Service Level Agreement – Developing a SLA for arrangement with the Seminary
 - Helps in determining levels of support and tracking technology needs
- Other Items???

Next Meeting – March 17th at 3 pm in Dauch 100 (Spring Break is the week of 3/10)

Motion to Adjourn