

IT Advisory Committee Minutes

June 23, 2008

3:00 pm in Dauch 100

Present: Bill Weiss, Linda Swanson, Curtis White, Dreama Knight, Jim Kirtland, Vickie Taylor and Beverly Heimann

Absent: Tony Box, Boris Kerkez, Pat Edwards, Roger Beckett, John Sikula and Dave Lifer

April Minutes – The April minutes will be reviewed over the next month and approved at the July meeting. These minutes have considerable content and Curtis felt it was valuable information for the ITAC to review.

Carryover Agenda Items/Updates

IT Staffing Update –

Client Support & A/V Specialist – Mr. Weston Pierry started May 19th and is a great addition to the Client Support staff.

Assistant Director, Systems Management and Support – On hold until July 2009

Content Developer/Instructional Designer – Funding for Ken Ocheltree has been worked out for FY 08/09. His hours will be slightly reduced to support PDS. The plan is that IT will fully fund this position in 09/10 when IT funding is restored.

Grant Initiatives

- Dell can provide technology components. Curtis stated that Dell may be able to provide equipment and asked Bev to let him know if there are technology needs under the Faculty Technology Grant program.
- NiSource grant proposal was submitted to fund about 2/3 of the \$63,000 cost for an external siren and internal paging system for the main AU campus.

Projects/Initiatives/Updates

- Exchange Migration - Completed. A few folders had to be handled manually, but migration went well. Bill Weiss asked if GroupWise was still active. Sandi explained that until Novell is gone GW accounts are still available for viewing.

- Gmail Migration - Student email accounts have been migrated www.students.ashland.edu. Number one problem was the password changes to au- plus their ID#.
- AD Migration - All completed except for Elyria (planned for 6/17). Bill Weiss asked about printer installs. Sandi stated that until Novell is gone there will be problems with students and employees adding printers. In addition to the printers, software is also a problem. The IT department must know all software used on campus for inventory and reimaging computers. It is necessary for IT to keep an inventory of all software used. Curtis would like to be able to track software being purchased by faculty to see if IT can offer help with these software purchasing needs. Vickie asked if will ever be possible for network drives to be accessible off campus like Sharepoint. Curtis stated that IT is looking into it and added that with the new Gmail students have 6 GB of storage space which is more than their H-drive. Sandi mentioned [www](#) folder is also an option.
- Athletic Complex Technology – The Don Shula Stadium at JCU is different from what AU is building but the visit was beneficial. Coach Owens will be scheduling a trip to check out BGSU’s stadium.
- Full Disk Encryption – Mid fall roll out for laptops and PC’s.
- IT Policies under review and revision –NTR
- Faculty Refresh – This year 73 systems (15 desktops, 36 laptops, 5 tables, 13 Macbooks and 4 iMacs) will be refreshed. Orders have been placed and should arrive first week in July.
- Angel Migration – Training is going well, Web CT will be gone July 1st. ePortfolios possibly SP/SU 09.
- Communications Assistance for Law Enforcement Act (CALEA)-NTR
- HCSC Student Center – IT and HCSC will be trying something new in the fall. Support for the laptops in HCSC is problematic. IT is looking at fixed systems that will be placed throughout the Student Center. A demo unit is available at the Help Desk window in Patterson. Several laptops will remain in the Eagles Nest during open hours for check out.
- SLA for Seminary - NTR

Visits/Meeting

- Ohio Private CIO Meeting May 21st -
- Campus emergency notification systems – Curtis gave a presentation at Dennison on April 28th.
- Compliance Briefing - Cleveland June 4th for all the regulatory issues with data storage and data management.
- NEO CIO Summit - Good summit with due to the fact that is wasn’t just higher education.

- Emergency Preparedness Exercise - June 19th at Lourdes College. Jim Kirtland, Curtis White, Steve Hannan, Michelle Sheets, Dave McLaughlin and Linda Kill will be attending. Tabletop discussions on emergency responding exercises.

Committees and Subcommittees- NTR

- IT Strategic Planning
- Software Coordinating Committee
- Data Standards Committee
- Microsoft Implementation Team

Discussion Items

- Disaster Recovery Plan-Working on a draft to have to the ITAC soon. Need to have documentation on paper prioritizing critical systems to be recovered in case of a disaster.
- Data Center Generator Test- During the June 7th outage IT ran the Data Center on a generator all day. We were able to keep systems running.
- Other Items:
 - Vickie said that the Seminary sent a letter to Sheila thanking her for the smooth OWA migration.
 - Vickie asked about the next phase with syncing PDA's. Sandi stated that this will also be resolved after Novell is removed. PDA's with Exchange Aware can sync and some may never be able to sync.

Next Meeting – July 21st at 3:00 pm in Dauch 100. Curtis will be sending out information prior to the next meeting.

Motion to Adjourn