

IT Advisory Committee

March 17, 2008
3:00 pm in Dauch 100

Agenda

Welcome

January Minutes – Review, Comment and Approve

Carryover Agenda Items/Updates

IT Staffing Update –

Content Developer/Instructional Designer – Mr. Timothy Lombardo started March 10th.

Client Support & A/V Specialist – Mr. Weston Pierry starts full time May 19th but will be part time for the remainder of the spring semester.

Assistant Director, Systems Management and Support – Restructured Systems Management Analyst into an Assistant Director – Post in August and fill October 1st.

Content Developer/Instructional Designer – The funding for Kenneth Ocheltree expires at the end of June. Discussions with the Provost and Deans are ongoing to identify funds for continuing this position for 08-09

Grant Initiatives – Discussion with Dell were not promising

Projects/Initiatives/Updates

- Athletic Complex Technology – Initial meeting held with Bill Goldring, Lee Owens, Rick Ewing and IT staff to discuss technology needs (security, card locks, wireless, digital signage, classrooms, etc.). First of many meetings.
- Full Disk Encryption – Summer/Fall rollout planned for AU laptops after Microsoft Active Directory migration
- IT Policies under review and revision – Cell Phone and Printer Policy are under development
- Faculty Refresh – Planning for SU08
 - Faculty input by May 1st; Order in May for July 1st delivery; Distribution to Faculty over summer (60 +/- systems) and at Faculty College (20+/-)
- Microsoft Migration – Progressing well; Authentication/Print/File Services has been completed in Detroit, Columbus, Andrews, Rinehart, Dauch, Kates Science Center, Patterson, Library. Gill is scheduled for this week.

- Exchange email (web interface) in SU08 across campus after AU graduation and mini-term – Memorial Day weekend
- Angel Migration – First set of sections migrated and faculty trained
 - Mar/Apr – Faculty training and migration of summer sections
 - May/Aug – Migration of all courses to Angel and Faculty Training
 - June 30th – Decommissioning of WebCT
 - Aug – All sections on Angel
 - SP/SU 09 – ePortfolio? (\$9,000 +/- budget source has not been identified)
- Communications Assistance for Law Enforcement Act (CALEA)
 - Working on AU statement
 - Budget Development for FY08-09 - Nothing to Report
- Information Commons – Nothing to Report

Visits/Meeting

- IT Meetings at Centers
 - Columbus and Stark in completed
 - Elyria and Cleveland in the spring
- Campus emergency notification systems
 - Ohio College and University Business Officers in April at Denison
 - Expanding test features to PA, WRDL and email
 - Test on 2/28 was very successful (700 participants)

Committees and Subcommittees

- IT Strategic Planning – Revisions will be tied to the AU Strategic Plan
- Software Coordinating Committee – Sandi Carpenter facilitates and meets 1st Tuesday of each month
- Data Standards Committee – Don and Kurt facilitate; meets monthly to determine data entry standards
- Microsoft Implementation Team – Workgroup located in Patterson

Discussion Items

- Administrative Computer Refresh – Nearly 300 of over 1,000 systems are out of warranty (Cabinet discussion item)
- Service Level Agreement – Developing a SLA for arrangement with the Seminary
 - Helps in determining levels of support and tracking technology needs
- Other Items???

Next Meeting – April 21st at 3 pm in Dauch 100

Motion to Adjourn