

IT Advisory Committee

July 21, 2008
3:00 pm in Dauch 100

Agenda

Welcome

April/June Minutes – Review, Comment and Approve

Carryover Agenda Items/Updates

IT Staffing Update –

Assistant Director, Systems Management and Support – On hold until July 2009

Content Developer/Instructional Designer – Temporary funding for Ken Ocheltree has been identified for FY 08/09. Ken's work hours in IT will be reduced slightly to support the efforts of PDS. The plan is to fully fund this position when IT funding is restored in FY 09/10.

Grant Initiatives –

- Dell can provided technology components (cameras, camcorders, etc) so we will see what is requested under the Faculty Technology Grant program and ask Dell for assistance.
- NiSource grant submitted to fund part of an external siren and internal paging system for the main AU campus – Grant was not funded.

Projects/Initiatives/Updates

- Exchange Migration – Account data has been migrated. A few account folders require manual intervention and are being handled on a case-by-case basis
 - Client Installation Update (Sandi)
 - MacMail and Entourage Update (Sheila)
- Gmail Migration – Student email has been migrated. Addresses are student@ashland.edu
- Active Directory Migration – Labs and classroom systems moved to AD
 - Shared Printing and File Access Update (Sandi)
 - PDA and Smart Phone Compatibility and Integration (Sandi/Sheila)
 - Faculty Purchased Software – to be documented via the Software Request process
 - All Lab/Instructional software requests are due by 7/25/08 for testing and installation for the Fall semester

- Athletic Complex Technology – Initial budget allocation of approximately \$100,00 is all that will be available for technology in the new complex
- Full Disk Encryption - Fall rollout planned for AU laptops and desktops that contain personally Identifiable Information (after Microsoft AD and Exchange migration)
- IT Policies under review and revision – Planned for late FA08
- Faculty Refresh – All systems arrived except the Gateway Tablets (expected mid-Aug). Faculty are starting to receive their new systems.
- Angel Migration – WebCT is no longer active
 - Aug – All sections on Angel
 - SP/SU 09 – ePortfolio? (\$9,000 +/- budget source has not been identified)
- Communications Assistance for Law Enforcement Act (CALEA)
 - Working on AU statement
- Budget Development for FY08-09
 - Very tight year for IT projects but staffing looks solid
- HCSC Student Center – Demo of fixed workstation system outside the Help Desk but no budget to change from laptop model in the Student Center
- Service Level Agreement – Developing a SLA for arrangement with the Seminary
 - Helps in determining levels of support and tracking technology needs

Visits/Meeting

- NEO CIO Summit – June 12-13
- Emergency Preparedness Exercise – Lourdes College on June 19th
- Dell Executive Briefing – July

Committees and Subcommittees

- IT Strategic Planning – Revisions will be tied to the AU Strategic Plan
- Software Coordinating Committee – Sandi Carpenter facilitates and meets 1st Tuesday of each month
- Data Standards Committee – Don and Kurt facilitate; meets monthly to determine data entry standards
- Microsoft Implementation Team – Workgroup focused on Microsoft project

New and Discussion Items

- Disaster Recovery Plan – Working on the plan to address disaster recovery at AU
- Other Items???

Next Meeting – August 18st at 2 pm. in Dauch 100 (Note Time Change from 3 pm)

Motion to Adjourn